

Corporate Board Annual Meeting

05/15/2017: 5:30 P.M.	403 N US Hwy 1, Fort Pierce
FACILITATOR	Joni Wyszowski
ATTENDEES	David Hall, Joanna Meyers, Kim Morgenstern, Barbara Bennet, Mary Alice Bennett, Michelle Borisenok, Anthony Bonna, Beth Coke, Brad Gould, Gayle Harrell, Joe Smith, Joe Wallace, Olivia Watkins, Harry Williams, Amber Woods, Rachel Hedding, Debbie Hawley, and Judi Miller

Agenda Topics for meeting

1. Remembrance Gail Kavanagh	Judi Miller asked for a Moment of Silence in remembrance of Gail Kavanagh. Following this, several Board Members shared memories of Gail and her many contributions to Big Brothers Big Sisters.
2. Consent Agenda Minutes Financial Report	A motion was made by David Hall, seconded by Brad Gould and passed unanimously to adopt the consent agenda as presented.
3. Executive Committee Succession Planning	Joni Wyszowski shared a report from the <u>Succession Planning</u> Committee indicating that Rachel Heddings has continued to make progress on her Individual Development Plan. She has started to meet funders, given input to all grant applications prior to submission, attended grant allocations meetings and ramped up her efforts in the area of community outreach.
Audit Report	Kim Morgenstern summarized the <u>audit report</u> presented by Jerry DiBartolomeo, at the Executive Committee Meeting, noting that it was a clean audit. She reviewed assets, liabilities, income and expenses. A motion was made by Gayle Harrell, seconded by Olivia Watkins and passed unanimously to accept the report as presented. See 2016 Audit attached.
4. Governance Board Member recruitment/Selection	Ad hoc committee members noted that the process for selecting new Board Members had become too informal. It was recommended that the Board return to their former system of vetting potential names prior to any approach. It was further suggested that a gap analysis be completed based on strategic initiatives set at the Fall Planning Retreat. Importance of attendance was also stressed particularly in light of the change to quarterly meetings. It was further recommended that the

<p>Endowment</p>	<p>meeting location be changed to Lexus or Brad Gould’s conference room and that meetings be rotated occasionally to include a visit to “Little House” in Indian River and the United Way House in Okeechobee.</p> <p>A motion was made by Beth Coke, seconded by Gayle Harrell and passed unanimously to move the management of the endowment account to Indian River Community Foundation at the appropriate time (IRCF). IRCF has noted the need for a minimum of 5% of existing funds to be distributed on an annual basis.</p>
<p>Sick Leave Policy</p>	<p>Board Members agreed in concept to move forward with policy that would allow for the establishment of a Sick Leave Bank in cases of emergency. A motion was made by David Hall, seconded by Brad Gould and passed unanimously to allow Executive Staff to begin implementation with Esther Naraine. Board Members noted that contributions to the Sick Leave Bank would be totally voluntary and that a maximum number of days should be set for any given employee.</p>
<p>5. Fund Development BBBBSAF and AmeriCorps Funding Updates</p>	<p>State and federal funding have held fairly well for this coming FY with Florida Department of Education funding moving from \$3.7 million in the 2016-17 year to \$3,480,248 in 2017-18. St. Lucie, Indian River & Okeechobee’s allocation moved from \$295,323 to \$275,878. AmeriCorps was approved for an overall budget of \$386,010,000. Our local agency’s allocation dropped only slightly from \$143,421 to \$137,547 from Volunteer Florida.</p>
<p>Special events</p>	<p>Rachel Heddings reviewed results of Taste of St. Lucie and Boots & Burgers noting that both were very great events thanks to Lexus for Taste and the Clemmons family for our first truly successful fund raiser in Okeechobee. Taste raised \$51,000 and Boots & Burgers brought in over \$10,000.</p>
<p>6. Program Update Education Collaborative</p>	<p>BBBS of St. Lucie has applied for a three year grant at \$75,000 per year in partnership with Early Learning Coalition, St. Lucie Pubic Schools and the Learning Tree Academy to provide deep service to C.A. Moore Elementary and a feeder child care center. The proposal includes 8 AmeriCorps Members at CA. Moore, 25 volunteer mentors and a Case Manager along with 2 AmeriCorps Members at Learning Tree.</p>

Family Engagement	Services in Indian River and St. Lucie County childcare centers will include literacy nights and family outings.
Okeechobee Program Expansion	With the additional funds raised through Boots & Burgers and the Music Festival, Okeechobee mentoring services will expand to include the community-based program.

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Judi Miller